



In accordance with the terms and conditions of the: ☐ California Residential Purchase Agreement or ☐ Other \_\_\_\_\_  
("Agreement"), dated \_\_\_\_\_,

on property known as \_\_\_\_\_  
("Property"), between \_\_\_\_\_ ("Buyer"),  
and \_\_\_\_\_ ("Seller").

**1. BUYER REQUEST:**

- A. (i) ☐ Buyer requests that Seller, prior to final verification of condition, repair or take the other specified action for each item listed below, or if checked, ☐ on the attached list dated \_\_\_\_\_:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- (ii) ☐ Buyer requests that Seller credit Buyer \$ \_\_\_\_\_ at Close of Escrow.

- B. A copy of the following inspection or other report is attached.

☐ \_\_\_\_\_ ☐ \_\_\_\_\_  
☐ \_\_\_\_\_ ☐ \_\_\_\_\_

Buyer \_\_\_\_\_ Date \_\_\_\_\_

Buyer \_\_\_\_\_ Date \_\_\_\_\_

**2. SELLER RESPONSE TO BUYER REQUEST:**

- A. If Buyer agrees to (i) remove in writing the contingency(ies) identified on the attached Contingency Removal form (C.A.R. Form CR No. \_\_\_\_\_), and (ii) release Seller and Brokers from any loss, liability, expense, claim or cause of action regarding the disclosed condition of the Property (Release), (Check all that apply).

- (i) ☐ Seller agrees to all of Buyer's requests in 1A above.  
(ii) ☐ Seller agrees to all of Buyer's requests in 1A above, except:

\_\_\_\_\_  
\_\_\_\_\_  
(iii) ☐ Seller agrees, at Close of Escrow, to credit Buyer \$ \_\_\_\_\_

- OR B. ☐ Seller does not agree to any of Buyer's requests.

- OR C. ☐ Other: \_\_\_\_\_

Seller \_\_\_\_\_ Date \_\_\_\_\_

Seller \_\_\_\_\_ Date \_\_\_\_\_

**3. BUYER REPLY TO SELLER RESPONSE:**

- A. ☐ Buyer accepts Seller's response, withdraws all requests for items and credits that Seller has not agreed to, and both removes the contingency(ies) identified on the attached C.A.R. Form CR and agrees to the Release identified in 2A above.  
B. ☐ Buyer withdraws the request in 1A above, and makes a new request as specified in the attached Request for Repair No. \_\_\_\_\_.

Buyer \_\_\_\_\_ Date \_\_\_\_\_

Buyer \_\_\_\_\_ Date \_\_\_\_\_

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**SAMPLE**

Reviewed by \_\_\_\_\_ Date \_\_\_\_\_

